

**LOUISIANA BOARD OF VETERINARY MEDICINE
BOARD MEETING
April 2, 2020**

Minutes

I. CALL TO ORDER

Board President, Dr. James R. Corley, called the meeting to order at 8:30 a.m.

II. ROLL CALL –

Roll call was taken by Board Secretary-Treasurer, Dr. Joseph Bondurant, Jr., with the following results:

Those present:

James R. Corley, DVM	Board President
Keri A. Cataldo, DVM	Board Vice President
Joseph Bondurant, Jr., DVM	Board Secretary-Treasurer
Alfred G. Stevens, DVM	Board Member
William H. Green, DVM	Board Member
Jared B. Granier	Board Executive Director
Stephen H. Vogt	Board General Counsel

Absent:

None.

Guests:

John Walther	Assistant Commissioner, Animal Health & Food Safety
Bland O’Conner	LVMA

III. APPROVAL OF MINUTES

A. Board Minutes February 6, 2020

The Board reviewed the minutes from February 6, 2020. Motion was made to accept the minutes as presented by Dr. Stevens, seconded by Dr. Cataldo, and passed unanimously by voice vote.

IV. FINANCIAL MATTERS AND CONTRACTS

A. Financial Reports - Dr. Bondurant and Mr. Granier presented the financial reports for the months of December ’19, January ’20 and February ’20 for review. Motion was made to accept the financial reports as presented by Dr. Corley, seconded by Dr. Bondurant, and passed unanimously by voice vote.

B. Office Lease - Mr. Granier updated the Board on the progress of the new lease space. The Board legal counsel, Mr. Vogt, is working with LDAF’s Ashley Dupree on the lease and the move is still planned for mid-May. The lease details remain at \$12/sq ft being the agreed upon cost for approximately 1,400 sq ft. Motion was made to continue moving forward with the office relocation as presented by Dr. Stevens, seconded by Dr. Bondurant, and passed unanimously by voice vote.

C. FY2020 Budget Amendments, FY2021 Budget Projections – Mr. Granier presented the amended FY2020 budget as well as the FY2021 proposal. The amended FY 2020 budget included numerous budget updates to reflect the following: moving expenses for the office relocation; additional rent for two office locations during the move; salary adjustments for part-time clerk during administrative assistant's surgery recovery. The proposed FY2021 budget reflects the following major expense adjustments: salary/wage changes to account for personnel change along with anticipated annual salary increases; estimated annual cost of new license management software; office rent decrease due to new office location; etc. Motion was made by Dr. Green to accept FY 2020 amendments and FY 2021 budget as presented by Mr. Granier, seconded by Dr. Stevens, and passed unanimously by voice vote.

D. Contract Renewals (Legal, Accounting, Auditing) – Mr. Granier informed the Board of on-going work on the current contract renewals for several key vendors for whom contracts will expire in July '20.

V. ADMINISTRATIVE PROCEEDINGS

No administration proceedings to review

Motion was made by Dr. Corley to go into executive session to discuss confidential matters regarding licensees and applicants not subject to public disclosure as per the law, seconded by Dr. Cataldo, and passed unanimously by voice vote.

Upon conclusion of executive session, motion was made to return to regular session by Dr. Corley, seconded by Dr. Stevens, and approved unanimously by voice vote.

VI. DVM, RVT, AND CAET ISSUES

A. Mary M. Pierce –CAET Application – After review of the documents submitted by Ms. Pierce, motion was made by Dr. Stevens, seconded by Dr. Bondurant, to approve CAET application. Motion passed unanimously by voice vote.

B. Catherine Wilbert – Lead CAET Application – Mr. Granier presented this case previously given to Board at meetings on December 3th and February 6th. After review of the information presented by Mr. Vogt, motion was made by Dr. Bondurant to approve Lead CAET status for Ms. Wilbert. Motion seconded by Dr. Stevens. Motion passed unanimously by voice vote.

C. Katelyn Whaley – CAET Application – After review of the documents submitted by Ms. Wilbert, motion was made by Dr. Stevens, seconded by Dr. Bondurant, to approve CAET application. Motion passed unanimously by voice vote.

D. Dr. Christien Bolden, DVM – DVM Renewal Application & CE Requirement – After review of the documents and request submitted by Dr. Bolden, motion to grant temporary license and extend Continuing Education deadline to January 1, 2021 for outstanding 15 live CE hours was made by Dr. Stevens, seconded by Dr. Cataldo. Motion passed unanimously by voice vote.

VII. DVM APPLICANT ISSUES

- A. Emily L. Clarke, DVM - Request Waiver of Preceptorship Requirement** – 2017 graduate of Atlantic Veterinary College, licensed in LA (faculty license). Following review of the documentation submitted by Dr. Clarke, motion was made by Dr. Cataldo, seconded by Dr. Bondurant, to **approve** waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application, and licensure in good standing in another jurisdiction. Motion passed unanimously by voice vote.
- B. Victoria A. Demello, DVM - Request Waiver of Preceptorship Requirement** – 2018 graduate of Georgia University School of Veterinary Medicine, licensed in Nevada. Following review of the documentation submitted by Dr. Demello, motion was made by Dr. Cataldo, seconded by Dr. Bondurant, to **approve** waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application, and licensure in good standing in another jurisdiction. Motion passed unanimously by voice vote.
- C. Melody L. Dickson, DVM - Request Waiver of NAVLE Retake and Preceptorship Requirement** - 2002 graduate of Kansas State University College of Veterinary Medicine, licensed in WA & HI. Following review of the documentation submitted by Dr. Dickson, motion was made by Dr. Stevens, seconded by Dr. Green, to **defer** request for waiver until all supplemental material is received. Motion passed unanimously by voice vote.
- D. William E. Farmer, DVM - Request Waiver of NAVLE Retake and Preceptorship Requirement** – 2006 graduate of Purdue University College of Veterinary Medicine, licensed in IN, KY, CA, and FL. Following review of the documentation submitted by Dr. Farmer, motion was made by Dr. Stevens, seconded by Dr. Green, to **defer** request for waiver until all license verification is received. Motion passed unanimously by voice vote.
- E. Jaime K. Pickett, DVM - Request Waiver of NAVLE Retake and Preceptorship Requirement** – 2003 graduate of University of Florida School of Veterinary Medicine, licensed in FL, NC, SC, GA, and VA. Following review of the documentation submitted by Dr. Pickett, motion was made by Dr. Cataldo, seconded by Dr. Green, to **defer** waiver until further details received on Consent Order. Motion passed unanimously by voice vote.

VIII. POLICY, PROCEDURE, AND RULES

A. General Update

1. No action taken

B. Policy and Procedure

1. No action taken

C. Practice Act, Rules/Related Matters/Declaratory Statements

1. COVID-19 Virus & Continuing Education & Preceptorships

The Board discussed several options for addressing outstanding CE hours due to the large number of cancelled and postponed educational opportunities due to the COVID-19 pandemic. The Board decided to promulgate the following Emergency Rules applicable to Continuing Education and Preceptorship requirements. The Board, by emergency rule, will extend the time period for obtaining actual hours of continuing education for this fiscal year (2020) until the end of fiscal year 2021 (ending June 30, 2021). The maximum of hours of credit for approved videotaped, self-test programs with third party grading, and/or self-help instruction, including online instruction with third-party grading, per fiscal year, will be unchanged. There will be no late fee assessments for not having completed the hour requirements (with maximum hours of which can be online seen below) by June 30, 2020. For fiscal year 2021, the requirements in place under present rule 403 are unchanged. (Rule 403 can be found on page 37 of the LA Veterinary Practice Act.) This emergency rule will expire on June 30, 2021.

Online CE Maximums

DVMs are capped at 10 of the 20 CE credits for participation in approved online programming. RVTs are capped at 5 of the 10 CE credits for participation in approved online programming. CAETs are capped at 3 of the 6 CE credits for participation in approved online programming.

The Board, by emergency rule, will issue temporary permits to practice veterinary medicine to those applicants who only lack the requirement of the completion of the preceptorship program for licensure. For the number of full weeks (40 hours of training) the applicant lacks completion of the preceptorship program, the first weeks of actual job duties with an employer will be considered as part of an approved preceptorship program for the term required to complete the preceptorship program. The employee/preceptee and employer/preceptor must complete all paperwork now required including the practice assessment questionnaire (for those practices not yet approved as preceptorships by the LBVM), agreement form, attendance logs, evaluation sheets, practice assessment forms and job description forms. Upon submission of a favorable evaluation by the employer/preceptor, a permanent license will be issued by the Board provided all other qualifications have been met. If the evaluation is an unfavorable one, the Board shall have the discretion to revoke the temporary permit, extend the temporary permit and/or require an additional preceptorship assignment during the period of the extension. This emergency rule will expire on January 1, 2021.

Dr. Stevens motioned to adopt emergency rules as given above; seconded by Dr. Bondurant. Motion passed unanimously by voice vote.

2. Telemedicine in Veterinary Medicine

The Board discussed the use of telemedicine in veterinary medicine, specifically with regards to the effects of the current pandemic has had on the profession. The issue is not whether telemedicine can be practiced, as the Board agreed that it is legal and that telemedicine has its place in the practice of veterinary medicine. The underlying key being that a VCPR

(veterinarian-client-patient relationship) must exist and the veterinarian communicates in a professional manner and maintains the same required standard of record-keeping per the LA Veterinary Practice Act. The rules for establishing a VCPR have not and are not changed. There was no motion to make any changes at this time to the LA Veterinary Practice Act specifically regarding telemedicine.

IX. MISCELLANEOUS MATTERS

- A. New Software for License Management** – Mr. Granier updated the Board of the top two vendor options for the new management software: Thentia and Certemy. Dr. Corley proposed that the two vendors give a presentation at the June meeting for further discussion by the Board. No motion made on the matter.
- B. CAET Training Update** – Mr. Granier informed the Board that all CAET training courses have been suspended/postponed until further notice with the COVID-19 pandemic outcome still uncertain.
- C. AAVSB Visit with LBVM** – Mr. Granier notified the Board of AAVSB’s interest in visiting with the Board as part of its outreach efforts for its member boards. This outreach would include providing staff direction and training on AAVSB’s provided services.
- D. New Licenses and Certificates Issued** – - Wall certificates were presented for signature for the following licenses/certificates issued since the previous Board meeting (license issue dates from 01/30/20 to 03/23/20):

DVM

3722	Guillory, II	Eric Kent
3723	Harding	Jennifer West
3724	Cofield	Lawrence Grady
3725	Griffin	Elizabeth Barr
3726	Jacobsen	Brandon Paul

Faculty DVM

184	Hulse	Donald Arthur
185	Walls	Charles Monte McCabe
186	Green, III	Henry Walter

RVT

8489	Rankin	Gertrude Minodora
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CAET

none

No motion made pertaining to the licenses and certifications issued.

X. EXECUTIVE SESSION

There being no further business before the Board, motion was made by Dr. Stevens, seconded by Dr. Green, and passed unanimously by voice vote to adjourn. The meeting was adjourned at 11:25 a.m.

MINUTES REVIEWED AND APPROVED BY FULL BOARD on June 4, 2020.



Joseph Bondurant, Jr., DVM, Board Secretary-Treasurer