

NOTICE OF INTENT

Department of Agriculture and Forestry Board of Veterinary Medicine

Various Rules Related to Licensing and Continuing Education for DVMs, RVTs, and CAETs (LAC 46:LXXXV.305, 407, 811, 1213, 1215)

In accordance with the Administrative Procedure Act, R.S. 49:950 et seq., the Louisiana Board (“Board”) of Veterinary Medicine has amended LAC 46:LXXXV. Sections 305, 407, 811, 1213, and 1215 with respect to the renewal of licenses and certificates. There are no substantive changes to the renewal or continuing education requirements for licensure or certification. The proposed amendments make rule language clearer and more uniform and consistent. This Rule is adopted on the date of promulgation.

Title 46 PROFESSIONAL AND OCCUPATIONAL STANDARDS Part LXXXV. Veterinarians

Chapter 3. Licensing Procedures

§305. License Renewals

A. Annual Renewal of Licenses. Pursuant to R.S. 37:1524, all licenses expire annually at midnight (central time) on September 30 of each year and must be renewed by making application for renewal of license with the board, submitting all satisfactory documentation of continuing education compliance, and payment of the annual renewal fee(s). A complete application for renewal of license must be submitted to the board or the license shall be expired. For an application for renewal of license to be considered complete, all of the following conditions must be fully met:

1. application for renewal must be postmarked received by September 30 of the year of application for renewal;
2. full payment of renewal fee must be submitted received;
3. all satisfactory documentation of compliance with continuing education requirements in accordance with Chapter 4 of this Part must be submitted received; and
4. if applicable, full payment of late continuing education fee must be submitted and any other disciplinary fines must be received.

B. Renewal of Expired Licenses. A license which expires has expired may be renewed within five years of the date of its expiration by submitting an application for renewal which meets the following conditions:

1. application for renewal must be submitted received;
2. full payment of current renewal fee must be submitted received;
3. full payment of delinquent annual renewal fees must be submitted received;
4. full payment of late fees for delinquent license renewal(s) must be submitted received;
5. all satisfactory documentation of compliance with continuing education requirements, for the current year and all delinquent years, in accordance with Chapter 4 of this Part must be submitted received; and
6. if applicable, late continuing education fee(s) must be submitted received for the current year and all delinquent years.

C. Any application for renewal not completed pursuant to §305.A by midnight on September 30 of each year shall be subject to all accrued fees and an additional late renewal fee of \$150 per fiscal year.

ED. Notice

1. A person failing to renew his license shall receive one notification via certified mail, return receipt requested; ~~which notification shall be mailed within 10 days after expiration of license.~~ Such notice shall be mailed within 10 days after expiration of the license and will advise that any person who shall practice veterinary medicine after the expiration of his license and willfully or by neglect fails to renew such license shall be guilty of practicing in violation of R.S. 37:1514. Such notice shall also state that the board

may publish the name of any person holding an expired license and that the board may distribute the name of any person holding an expired license to agencies which may include, but is not limited to, the Louisiana state controlled dangerous substances program, the United States Drug Enforcement Administration, the United States Food and Drug Administration, the United States Department of Agriculture, drug supply wholesalers, veterinary supply wholesalers, the Louisiana Board of Pharmacy, the Louisiana Board of Wholesale Drug Distributors, the Louisiana Veterinary Medical Association, and any other entity that requests or is entitled to such information.

2. ...

DE. It is the duty of the ~~certificate holder licensee~~ to maintain ~~a current address~~ current contact details with the ~~office of the Board of Veterinary Medicine and to notify the board's office if an annual re-registration form is not received~~ board office.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:1518 et seq.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Board of Veterinary Medicine, LR 19:343 (March 1993); amended LR 23:965 (August, 1997), LR 24:941 (May 1998), LR 26:322 (February 2000), amended by the Department of Agriculture and Forestry, Board of Veterinary Medicine, LR 51:

Chapter 4. Continuing Education

§407. Expired License ~~Renewals~~ Requirements

A. Persons who have not renewed their license and wish to do so pursuant to R.S. 37:1525, may be required to submit proof of continuing education for each year for which the license was not renewed. Where insufficient hours have been acquired, the board may require additional hours to be obtained as a condition of licensure and/or as a condition of renewal for the next fiscal year. Any person who shall practice veterinary medicine after the expiration of his license and willfully or by neglect fails to renew such license, including submission of all satisfactory documentation of continuing education compliance, shall be guilty of practicing in violation of R.S. 37:1514.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:1518.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Board of Veterinary Medicine, LR 19:1428 (November 1993), amended by the Department of Agriculture and Forestry, Board of Veterinary Medicine, LR 51:

Chapter 8. Registered Veterinary Technicians

§811. Certificate Renewals, ~~Late Charge,~~ Continuing Education

~~A. All certificates of approval shall expire annually at midnight September 30. Certificates shall be renewed by~~

~~completing a re-registration form, which shall be provided by the board, and by payment of the annual renewal fee established by the board. Each year, 90 days prior to the expiration date of the certificate of approval, the board shall mail a notice to each registered veterinary technician stating the date his certificate will expire and providing a form for re-registration.~~

~~B. The annual renewal registration must be countersigned by the employing licensed veterinarian.~~

~~C. Any application for renewal of a certificate of approval and/or any payment of the annual renewal of certificate fee which is postmarked after September 30 of each year shall be subject to all accrued fees and an additional late fee of \$20 per fiscal year.~~

A. Annual Renewal of Certificates. Pursuant to R.S. 37:1546, all certificates of approval expire annually at midnight (central time) on September 30 of each year and must be renewed by making application for renewal of certificate with the board, submitting all satisfactory documentation of continuing education compliance, and payment of the annual renewal fee(s). A complete application for renewal must be submitted to the board or the certificate shall be expired. For an application for renewal to be considered complete, all of the following conditions must be fully met:

1. application for renewal must be received by September 30 of the year of application for renewal;

2. full payment of renewal fee must be received;

3. all satisfactory documentation of compliance with continuing education requirements in accordance with Chapter 4 of this Part must be received; and

4. if applicable, full payment of late continuing education fee and any other disciplinary fines must be received.

B. Renewal of Expired Certificates. A certificate which has expired may be renewed within two years of the date of its expiration by submitting an application for renewal which meets the following conditions:

1. application for renewal must be received;

2. full payment of current renewal fee must be received;

3. full payment of delinquent annual renewal fees must be received;

4. full payment of late fees for delinquent certificate renewal(s) must be received;

5. all satisfactory documentation of compliance with continuing education requirements, for the current year and all delinquent years, in accordance with §812 must be received; and

6. if applicable, late continuing education fee(s) must be received for the current year and all delinquent years.

C. Any application for renewal not completed pursuant to §811A by midnight on September 30 of each year shall be subject to all accrued fees and an additional late renewal fee of \$20 per fiscal year.

D. Notice

1. A person failing to renew his certificate shall receive one notification via certified mail, return receipt requested. Such notice shall be mailed within 10 days after expiration of the certificate and will advise that any person who shall practice as a registered veterinary technician after the expiration of his certificate and willfully or by neglect fails to renew such certificate shall be guilty of practicing in violation of R.S. 37:1544.

2. After two years have elapsed since the date of expiration, a certificate may not be renewed. No later than 60 days prior to the end of the two-year period, the board shall mail notice via certified mail, return receipt requested, to the person holding such expired certificate. Such notice shall state that if the certificate is not renewed prior to the end of the two-year period, the certificate shall be permanently removed from the board's rolls and that the holder shall be required to make application for a new certificate.

E. It is the duty of the certificate holder to maintain current contact details with the board office.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:1549.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Board of Veterinary Medicine, LR 16:227 (March 1990), amended LR 23:1686 (December 1997), LR 26:84 (January 2000), LR 36:320 (February 2010), LR 37:1153 (April 2011), amended by the Department of Agriculture and Forestry, Board of Veterinary Medicine, LR 50:1137 (August 2024), amended by the Department of Agriculture and Forestry, Board of Veterinary Medicine, LR 51:

Chapter 12. Certified Animal Euthanasia Technicians

§1213. ~~Renewal of Certificates~~ Certificate Renewals

~~A. All certificates of approval shall expire annually at midnight September 30. Certificates shall be renewed by completing a re-registration form which shall be provided by the board and by payment of the annual renewal fee established by the board.~~

~~B. Each year, 90 days prior to the expiration date of the license, the board shall mail a notice to each certified animal euthanasia technician stating the date his certificate will expire and providing a form for re-registration.~~

~~C. The certificate of approval will be renewed for any person who complies with the requirements of this Chapter.~~

~~D. Re-registration forms for renewal of certificates of approval, complete with payment of fee and any other documents required by this Chapter, shall be postmarked~~

~~no later than the expiration date of the license each year. Re-registration forms postmarked after midnight of the expiration date will be subject to a late renewal fee as established by the board. This fee is in addition to the regular fee for annual renewal.~~

A. Annual Renewal of Certificates. Pursuant to R.S. 37:1555, all certificates of approval expire annually at midnight (central time) on September 30 of each year and must be renewed by making application for renewal of certificate with the board, submitting all satisfactory documentation of continuing education compliance, and payment of the annual renewal fee(s). A complete application for renewal must be submitted to the board or the certificate shall be expired. For an application for renewal to be considered complete, all of the following conditions must be fully met:

1. application for renewal must be received by September 30 of the year of application for renewal;

2. full payment of renewal fee must be received;

3. all satisfactory documentation of compliance with continuing education requirements in accordance with Chapter 4 of this Part must be received; and

4. if applicable, full payment of late continuing education fee and any other disciplinary fines must be received.

B. Renewal of Expired Certificates. A certificate which has expired may be renewed within one year of the date of its expiration by submitting an application for renewal which meets the following conditions:

1. application for renewal must be received;

2. full payment of current renewal fee must be received;

3. all satisfactory documentation of compliance with continuing education requirements, for the current year and all delinquent years, in accordance with §1227 must be received; and

6. if applicable, late continuing education fee(s) must be received.

C. Any application for renewal not completed pursuant to §1213.A by midnight on September 30 of each year shall be subject to all accrued fees and an additional late renewal fee of \$25 per fiscal year.

D. Notice

1. A person failing to renew his certificate shall receive one notification via certified mail, return receipt requested. Such notice shall be mailed within 10 days after expiration of the certificate and will advise that any person who shall practice as a certified animal euthanasia technician after the expiration of his certificate and willfully or by neglect fails to renew such certificate shall be guilty of practicing in violation of R.S. 37:1554.

2. After one year has elapsed since the date of expiration, a certificate may not be renewed. No later than 60 days prior to the end of the one-year period, the board shall mail notice via certified mail, return receipt requested, to the person holding such expired certificate. Such notice shall state that if the certificate is not renewed prior to the end of the one-year period, the certificate shall be permanently removed from the board's rolls and that the holder shall be required to make application for a new certificate.

F. It is the duty of the certificate holder to maintain current contact details with the board office.

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:1558.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Board of Veterinary Medicine, LR 19:1426 (November 1993), amended LR 23:1685 (December 1997), LR 26:319 (February 2000) , amended by the Department of Agriculture and Forestry, Board of Veterinary Medicine, LR 51:

~~§1215. —Expired Certificate~~

~~A. A certified animal euthanasia technician whose certificate has expired may be reinstated within one year of its expiration by making written application for renewal, paying the current renewal fee plus all delinquent renewal fees and late fees, and meeting the continuing education requirements prescribed by the board.~~

~~B. A CAET who fails to renew a certificate of approval within one year of its expiration must reapply for a new certificate. A certificate of approval shall not be issued without the approval of a majority of the quorum of the board.~~

~~C. The identifying number of an expired certificate of approval shall not be issued to any person other than the original holder of that number.~~

AUTHORITY NOTE: Promulgated in accordance with R.S. 37:1558.

HISTORICAL NOTE: Promulgated by the Department of Health and Hospitals, Board of Veterinary Medicine, LR 19:1426 (November 1993), amended LR 26:319 (February 2000), amended by the Department of Agriculture and Forestry, Board of Veterinary Medicine, LR 51:

Family Impact Statement

The proposed Rule should not have any known or foreseeable impact on family formation, stability, and autonomy. In particular, the proposed Rule has no known or foreseeable impact on:

1. the stability of the family;
2. the authority and rights of persons regarding the education and supervision of their children;
3. the functioning of the family;
4. family earnings and family budget;
5. the behavior and personal responsibility of children;

6. the ability of the family or a local government to perform the function as contained in the proposed Rule.

Poverty Impact Statement

The proposed Rule should not have any known or foreseeable impact on any child, individual or family as defined by R.S. 49:973(B). In particular, there should be no known or foreseeable effect on:

1. the effect on household income, assets, and financial security;
2. the effect on early childhood development and preschool through postsecondary education development;
3. the effect on employment and workforce development;
4. the effect on taxes and tax credits;
5. the effect on child and dependent care, housing, health care, nutrition, transportation, and utilities assistance.

Small Business Analysis and Impact Statement

The proposed Rule should have no adverse impact on small businesses as defined in the Regulatory Flexibility Act.

Provider Impact Statement

The proposed Rule should not have any known or foreseeable impact on providers as defined by HCR 170 of the 2014 Regular Legislative Session. In particular, there should be no known or foreseeable effect on:

1. the effect on the staffing level requirements or qualifications required to provide the same level of service;
2. the total direct and indirect effect on the cost to the providers to provide the same level of service; or
3. the overall effect on the ability of the provider to provide the same level of service.

Public Comments

Interested parties may submit written comments to the Louisiana Board of Veterinary Medicine, Attention: Jared B. Granier, Executive Director, via U.S Mail at 5825 Florida Blvd, Baton Rouge, LA 70806 or via e-mail attachment to director@lsbvm.org or via hand delivery. Comments will be accepted until 3:00 p.m. on Monday, November 10, 2025. All written comments must be dated and must include the first and last name, email address, mailing address, phone number, and the original signature of the person submitting the comments.

Public Hearing

Interested parties may submit a written request to conduct a public hearing to the Louisiana Board of Veterinary Medicine, Attention: Jared B. Granier, Executive Director, via U.S Mail at 5825 Florida Blvd, Baton Rouge, LA 70806 or via e-mail attachment to director@lsbvm.org or via hand delivery; however, such request must be received by no later than 3:00 p.m. on Monday, November 10, 2025. If the criteria set forth in R.S. 49:953(A)(2)(a) are satisfied, a public hearing will be conducted at 1:00p.m. on Thursday,

November 27, 2025 at 5825 Florida Blvd, Baton Rouge, LA 70806. To confirm whether or not a public hearing will be held, interested parties should visit the Board's website at www.lsbvm.org/rulemaking-projects after Monday, November 10, 2025. If a public hearing is to be held, all interested parties are invited to attend and present data, views, comments, or arguments, orally or in writing. In the event of a hearing, parking is available to the public in front of the Department of Agriculture and Forestry Building at 5825 Florida Blvd, Baton Rouge, LA 70806.

Jared B. Granier
Executive Director

**FISCAL AND ECONOMIC IMPACT STATEMENT
FOR ADMINISTRATIVE RULES
RULE TITLE: Licensing and Continuing Education**

I. ESTIMATED IMPLEMENTATION COSTS (SAVINGS) TO STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

There are no anticipated costs or savings to state or local governmental units resulting from the proposed rule change, except for the cost associated with publishing, which is included in the annual operating budget of the Board of Veterinary Medicine (Board), estimated to be \$750.

The proposed rule changes clarify guidelines regarding continuing education and late fees for veterinarians who fail to renew their license. The proposed rule change expressly states that a veterinarian who fails to renew their license is subject to a \$150 fine, this is the current practice and is being codified.

II. ESTIMATED EFFECT ON REVENUE COLLECTIONS OF STATE OR LOCAL GOVERNMENTAL UNITS (Summary)

The proposed rule change is not anticipated to affect revenue collections of state or local governmental units. The proposed rule change codifies a late fee of \$150 that is already the current practice.

III. ESTIMATED COSTS AND/OR ECONOMIC BENEFITS TO DIRECTLY AFFECTED PERSONS, SMALL BUSINESSES, OR NON-GOVERNMENTAL GROUPS (Summary)

The proposed rule change will give clearer instructions for the annual renewal process and continuing education requirements to all licensees and certificate holders.

IV. ESTIMATED EFFECT ON COMPETITION AND EMPLOYMENT (Summary)

The proposed rule change is not anticipated to impact competition or employment in the public or private sectors.